

New Year

New Year New Courses

Adult Learning Courses starting January 2012

January - April 2012

New courses added for 2012

View our [online prospectus](#) for the full list of adult learning courses available

exeter college

It's time for something new • It's time for something new • It's time for something new • It's time for something new • It's time for something new

New Year New Courses

Exeter College has added additional adult learning courses following demand for more courses that help you get a job, help you save money or enjoy your free time. Look at the list below and also the courses already advertised in our full **Adult Learning Guide 2011 – 2012** to see the wide range of courses at college or in a community venue near you. For more information please visit www.exe-coll.ac.uk and look at the 'Adults' section.

If you have any questions please phone our customer service team on 0845 111 6000

Course title	Venue	Start date	End date	Day	Time	Fee	Reduced fee	Extra cost - exam or resources	Apply
Paediatric First Aid	Guildhall Training Centre	02/03/12	09/03/12	Fri	10am - 4.30pm	£59	£13	E - Exam fee £15	1
Basic House maintenance and decorating	Falcon House, Sowton	24/01/12	06/03/12	Tues	6pm - 9pm	£59	£29.90	None	1
Have a Go at Woodwork	Falcon House, Sowton	24/01/12	06/03/12	Tues	6pm - 9pm	£49	£19.90	None	1
Improvers Criminal Psychology	Victoria House	28/01/12	04/02/12	Sat	10am - 4.30pm	£53.40	£13.20	None	1
Psychology of Relationships	Victoria House	25/02/12	03/03/12	Sat	10am - 4.30pm	£59	£13.90	None	1
Level 2 Infection Control *	Hele Building and Workplace	Various starts from 04/01/12	1 year from start date	Variable	Variable	£236	None	None	2
Level 2 Awareness of Dementia *	Hele Building and Workplace	Various starts from 04/01/12	1 year from start date	Variable	Variable	£200	None	None	2

Methods to apply:

1 = Enrolment form only

2 = Application form and interview required

E = Please check our website to find out about extra costs

* = You need to be employed in a relevant job

Course title	Venue	Start date	End date	Day	Time	Fee	Reduced fee	Extra cost - exam or resources	Apply
Level 2 Certificate for Working in the Health sector	Hele Building	18/04/12	1 year from start date	Wed	1.30pm - 4pm	£650	None	None	1
Level 3 Certificate in End of Life care *	Hele Building	18/04/12	1 year from start date	Wed	4.30pm - 7.30pm	£350	None	None	2
Level 3 Diploma in Health and Social Care - Knowledge Unit *	Hele Building and Workplace	Various starts from 04/01/12	1 year from start date	Variable	Variable	£100	None	E - C&G Certification fees	2
Level 3 Diploma in Health and Social Care Competency Unit *	Hele Building and Workplace	Various starts from 04/01/12	1 year from start date	Variable	Variable	£140	None	E - C&G Certification fees	2
Filming and editing	Broadclyst Primary Sch	25/01/12	07/03/12	Wed	6.30pm - 8.30pm	£59	£18.80	E	1
Digital Photography	Broadclyst Primary Sch	24/01/12	06/03/12	Tues	6pm - 9pm	£39	£9.90	No	1
Mandarin Chinese	Broadclyst Primary Sch	24/01/12	20/03/12	Tues	6pm - 9pm**	£49	£11	No	1
Getting the Job You Want	Broadclyst Primary Sch	21/02/12	27/03/12	Tues	6pm - 9pm	£39	£9.90	No	1
Beginners ICT	Broadclyst Primary Sch	25/01/12	07/03/12	Wed	6pm - 9pm	£39	£9.90	None	1

Methods to apply:

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** = from 21/2/12, 6.30pm - 8.30pm

How to apply and pay for your course

It is important that you apply and pay for your course before the course starts. We cannot take payments at any of our community venues, without prior arrangement. If your employer is paying for your course please download the Employer Payment form on our website or ask for this from our receptions.

Apply 1

If your course is marked with a 1 please complete an **Enrolment Form**. This can be downloaded from our website or you can pick one up from one of our receptions.

Post your enrolment form and attach your cheque or your payment details (download it from our website or pick one up from our receptions)

Or

Call in to our receptions with your enrolment form, cheque or credit/debit card details. You will only be able to apply for our reduced fees by coming to one of our receptions in person.

We will send you an acknowledgement and receipt confirming that you are booked onto the course.

Apply 2

If your course is marked with a 2 please complete a **19+ Application Form** which you can download from our website or pick up a copy from our receptions. We need this additional information if you are doing a course that leads to a qualification. You will not be required to pay for your course until you have been interviewed.

www.exe-coll.ac.uk

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